

GREY FOREST COMMUNITY (GFC) SUPERVISORY BOARD SUMMARY

DATE OF MEETING: THURSDAY, JUNE 4, 2020

TYPE OF MEETING: SUPERVISORY BOARD MEETING

PLACE OF MEETING: GREY FOREST COMMUNITY CENTER
18249 SHERWOOD TRAIL
GREY FOREST, TEXAS 78023

* THE BOARD ADHERED TO 6-FT SOCIAL DISTANCING PROTOCOLS *

o MEETING CALLED TO ORDER BY CHAIRPERSON AT 6:30 P.M.

o RECORDING OF BOARD MEMBERS PRESENT – Trish Terrazas, Peter Carey, Madeline McCloskey, Sean Skaggs, Mitch Thornton

o DECLARATION OF A QUORUM

o APPROVAL OF MINUTES - MARCH 5, 2019. Trish Terrazas moved to approve the minutes as amended. Sean Skaggs seconded the motion. Members unanimously approved.

o PRESENTATIONS BY CITIZENS AND VISITORS - none

o FINANCIAL REPORTS

o BOARD MEMBER REPORTS - Madeline McCloskey is in the process of securing another bid for creek debris removal.

o DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: (THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT-TEXAS GOVERNMENT CODE 551)

UNFINISHED BUSINESS:

1. DISCUSS AND ACT ON CONSERVATION EASEMENTS ON CREEKS

Citizen Jennifer Nottingham advised the city of San Antonio has postponed all in-person meetings due to Covid-19 concerns. Therefore, S.A. city representatives will be invited to a future board meeting once Covid-19 restrictions are no longer in place.

2. DISCUSS AND ACT ON BIDS FOR COMMUNITY CENTER PORCH LIGHTS

Madeline McCloskey requested that low-light pollution fixtures be located. Sean Skaggs will identify such fixtures for future installation (per the Maverick bid which was previously approved).

3. DISCUSS AND ACT ON CITY WIDE-GARAGE SALE

The board will consider scheduling a sale date sometime this Fall, once Covid-19 concerns have decreased.

4. DISCUSS AND ACT ON WATERING SCHEDULE FOR NEW TREES

Madeline McCloskey advised Laurie Hawkins has been regularly watering the new trees and that it is a time-consuming process for one person to do alone. Madeline McCloskey proposed enlisting 7 volunteers, besides herself, to divide up the watering duties throughout the week. During the heat of summer, the trees

will require watering twice weekly. Sean Skaggs and Peter Carey each volunteered to assist with watering. Madeline McCloskey will seek additional volunteers by posting a notice in the NextDoor app and by asking the Grey Forest City Secretary to send an email. Jennifer Nottingham also reminded the board that the water hoses currently in use were loaned by Madla Park and should be marked as such for identification purposes.

5. DISCUSS AND ACT ON ART IN THE PARK PROJECT

Madeline McCloskey announced she would like to install art in the pocket park across from Grey Moss Inn and the pocket park near Peter Carey's house. Some of the art would include installing American flags or patriotic-themed flags which would be hand-drawn by citizens. The other art project would be a fairy garden in the park near Peter Carey's house. The fairy garden would include decorations made by local children.

6. DISCUSS AND ACT ON APPOINTMENT OF BOARD MEMBERS TO FILL TERMS EXPIRING

Peter Carey's and Kristin Marshall's terms expire this year. Peter Carey has expressed interest in remaining on the board. Madeline McCloskey will ask the Grey Forest City Secretary to post a notice on the marquee to solicit letters of interest. The deadline will be June 25, 2020 so that candidates can be voted upon during the July meeting.

7. DISCUSS AND ACT ON PORTA POTTY COVER

Madeline McCloskey advised there is \$300 budgeted for the Porta Potty cover. Citizen John Chaffee has volunteered to install the cover, along with the drinking fountain (see item #8) and replace the air conditioning surround within budget.

8. DISCUSS AND ACT ON INSTALLATION OF DRINKING FOUNTAIN (see #7 above)

9. DISCUSS AND ACT ON JULY 4TH CELEBRATIONS

Madeline McCloskey proposed holding the annual parade at 6:30 and then serving a potluck at the clubhouse starting around 7:00. Attendees will be encouraged to bring their own picnic blankets as limited dining tables will be set up inside the clubhouse. Attendees will also be asked to bring a side dish or dessert. The board will provide hot dogs, chips, lemonade, and drinking water. Peter Carey will shop for the food and oversee cooking duties. Madeline McCloskey will ask the Grey Forest City Secretary to post an announcement on the marquee. Shelley Guajardo volunteered to assist with decorating.

10. DISCUSS AND ACT ON SANITIZING THE COMMUNITY CENTER AFTER RENTALS

Shelley Guajardo states the clubhouse will be rented the weekend of June 6th and another weekend in June; between rentals, the clubhouse must be sanitized. Sean Skaggs has identified someone who performs sanitizing after events and he will solicit a bid from her. Going forward, a sanitizing surcharge may be assessed on clubhouse rentals and Shelley Guajardo will post such notice regarding the surcharge on the GFCC area of the city's website. Peter Carey moved to adopt Centers for Disease Control protocols and post them on the refrigerator and on the GFCC website. Trish Terrazas seconded the motion. Members approved unanimously.

Meeting adjourned at 8:05 PM

Meeting Minutes documented by María Ammerman

Meeting Minutes Approved by Chairperson:

Madeline McCloskey